

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 21 June 2022

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 21 June 2022**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 29 June 2022. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 30 June 2022, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

<u>Subject:</u> Tennis Court Redevelopment
<u>Summary of Decision:</u> The Executive RESOLVED that (i) the original scope of the tennis court redevelopment project to be extended to include tennis courts sites at Frimley Green and Mytchett Recreation Grounds; (ii) agreement be given to the terms and conditions of the Lawn Tennis Association's funding; (iii) a tender process to source and appoint a suitable lighting contractor be undertaken; (iv) the completion of project deliverables be delegated to the Strategic Director – Environment & Community in consultation with the Leisure, Culture & Community Portfolio Holder; and (v) a corporate contingency of 20% of the capital project budget be set aside from the Corporate Projects Reserve, with authority to spend this fund delegated to the Strategic Director – Finance & Customer Services in consultation with the Finance & Customer Services Portfolio Holder and the Leisure, Culture & Community Portfolio Holder.

<u>Subject:</u> Star Chamber Outcome Report
<u>Summary of Decision:</u>

The Executive RESOLVED that

- (i) subject to the amendments below, the proposals set out in section 4 of the agenda report be agreed
 - a. the proposal to maintain the current opening hours for the reception at Surrey Heath House rather than reverting back to pre-pandemic arrangements, as set out at paragraph 4.3 of the agenda report, be supported, but further options for longer opening hours one day per week be explored;
 - b. the proposal to reduce the number of amenity grass cuts this Council completes on Surrey County Council land by two per annum, as set out at paragraph 4.6 of the agenda report, be removed, but further opportunities for savings through joined-up working with partner organisations be explored and reported to the Executive in due course;
 - c. the proposal to reduce the print editions of Heathscene, as set out at paragraph 4.16 of the agenda report, be removed but officers be tasked with further exploring digital options for Heathscene and increasing marketing revenue from the publication;
 - d. the proposal to explore a shorter parade route for the annual Remembrance Sunday event, as set out at paragraph 4.16 of the agenda report, be removed but continue to be explored with key stakeholders;
 - e. the proposal to discontinue the expenditure on a Christmas Tree for Surrey Heath House in its present form, as set out at paragraph 4.17 of the agenda report, be supported, but alternative options for Christmas decorations be explored; and
- (ii) responsibility for the implementation of the proposals agreed by the Executive and the associated adjustment of relevant in-year budget totals and Medium Term Financial Strategy totals be delegated to the Director of Finance & Customer Service in consultation with the Portfolio Holder for Finance & Customer Service.

Subject: 63a High Street, Bagshot

Summary of Decision:

The Executive RESOLVED that, subject to completion of the standstill process without challenge,

- (i) a contract be awarded to the bidder and for the sum identified in the agenda report, to carry out refurbishment works within 63a High Street, Bagshot to enable the opportunity for letting and occupation of part as offices on a commercial basis;

- (ii) expenditure of up to the amount identified in the agenda report be approved from the Council's capital budget to undertake the refurbishment of parts of 63a High Street, Bagshot;
- (iii) any expenditure of the Additional Contingency Sum included within the total expenditure request be delegated to the Director of Finance & Customer Services, in consultation with the Leader and the Economic Development & Transformation Portfolio Holder;
- (iv) subject to discussions between the Portfolio Holders for Economic Development & Transformation, Environment & Health and officers to explore a solution that is acceptable and that maximises the value achieved from the site, an application be submitted for planning consent for development on Council owned land at the rear of 63a High Street, Bagshot; and
- (v) discussions be undertaken with Notcutts in order to seek to offset the expenditure by using monies held in a reserve fund and known as the Notcutts bursary.

Subject: Award of Contract

Summary of Decision:

The Executive RESOLVED that a contract be awarded to the bidder and at the value as identified in the agenda report.

Date of issue: Wednesday, 22 June 2022

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 21 June 2022
Deadline for receipt of call-in request	5pm on Wednesday, 29 June 2022.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature (if not sent by e-mail)	

Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).**